



## LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES - CHURCH STREET - LEDBURY

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28 January 2021

**TO: Councillors Bannister, Eakin, Harvey, Howells and Morris  
Plus, non-councillor members**

Dear Councillor

You are invited attend a meeting of the **Neighbourhood Development Plan Working Party** which will be held on **Tuesday, 2<sup>nd</sup> February 2021 at 6.30 pm** for the purposes of transacting the business set out below. During the Covid-19 Pandemic meetings will take place via zoom (a link to join the meeting will be sent out by the Clerk prior to the meeting)

Yours faithfully

*A Price*

Angie Price  
Town Clerk

### A G E N D A

1. **Introductions**
2. **Apologies for absence**
3. **Declarations of interest (Councillors only)**
4. **To receive the notes of the meeting of the NDP WP meeting held on 5 January 2021 (Pages 284 – 288)**
5. **To receive the notes of meetings of the Steering Group (Pages 289 - 301)**

- 1) 31 December 2020
- 2) 08 January 2021
- 3) 13 January 2021
- 4) 21 January 2021
- 5) 22 January 2021

6. **Update on Town Councillor briefing Monday 25<sup>th</sup> January 2021**  
(Pages 302 – 305)
- 1) Receive and approve updated budget position 22/01/21
  - 2) Receive and approve the Ledbury NDP current status briefing document 22/01/21
  - 3) Receive current project timeline forecast 09/01/21
7. **Update on progress work of BB and CT** (Verbal update)
8. **Update on funding** (Verbal update)
9. **Update on filing** (Pages 306 – 314)
- 1) Receive updated version of the filing record 27/01/21
10. **Approve Communications and Consultation plan (also update on Consultation and request for volunteers' involvement).**  
(Pages 315 – 323)
- 1) Receive current draft of the plan 27/01/21
14. **Dates of future meetings**
- To note that future meetings of Neighbourhood Development Plan Working Party are scheduled to be held on the following dates in the 2020/21 Municipal Year and that meetings will be held via Zoom until further notice:
- Tuesday, 2 February 2021 – 6.30 pm  
Tuesday, 2 March 2021 – 6.30 pm  
Tuesday, 30 March 2021 6.30 pm

Distribution: Agenda to all Councillor and non-Councillor Members